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قيادة الخدمات الطبية الملكية
ص.ب. ٢٨٧٤٣ - الرفاع - مملكة البحرين
هاتف: ١٧٧٦٦٦٦٦ (+٩٧٣)
فاكس: ١٧٦٦٩١٦٦ (+٩٧٣)

Notice Inviting Tenders (Supplementary) for

Supply of Surgical, Orthopedic & Dental Consumables During the year 2018-2019

Date of Tender Releasing : Sunday 21st October 2018

Date of Tender Closing : Sunday 18th November 2018

Ref: S1/SUP-TND/289/2018 date: 10-10-2018

The Director of Maintenance & Material Supplies, Royal Medical Services, Bahrain Defence Force, Kingdom of Bahrain (hereinafter called (TIA) "Tender Inviting Authority" hereby invites Tenders from eligible and authorized distributor for supply of Surgical, Orthopedic & Dental consumables during the year 2018 – 2019 against the tenders specified hereunder.

1) Tender No. 344 – Surgical Consumables (846 line items)
2) Tender No. 345 – Orthopedic Consumables (704 line items)
3) Tender No. 346 – Dental Consumables (925 line items)

1. Sale of Tender Document:-

a) A complete set of tender requirement list may be purchased by interested bidders on the submission of a written application to TIA and upon payment of a nonrefundable fee as described in the Tender Announcement Letter ref. S1/SUP-TND/285/18 dated 08-10-2018. Tender requirement list can be downloaded from website www.bdfmedical.org. However bidders will be provided with a login password to access our online tender system after remitting the tender fee.

b) Tenders must be submitted online within the timeframe provided. Hard copies of Tender Documents as per terms & conditions specified below need to be submitted to the office of TIA in the address given below by no later than 13:00hrs on the tender closing date.

c) Tenders will be opened in the presence of the Tenderers' representatives at the time and date that will be declared later.

2. Tender Conditions:-
(The Tenderers should fulfill the following eligibility criteria)

(a) The suppliers having valid registration in BDF Hospital vendor list are only qualified to participate in the tender.

(b) The Tenderer should be eligible/certified ddistributor having relevant product licensing from authorized entities such as CE or FDA and such a license should be valid as on the date of Tender submission.

(c) The Tenderer and tenderer's principal manufacturer should not be blacklisted either by the TIA, MOH, NHRA or by any organization in the Kingdom of Bahrain and by other Governments of GCC states or any country in the ME region. An undertaking by the tenderer should be submitted in this regard certifying that the tenderer or its principal manufacturer is eligible to participate in the bid process.

3. Validity of Tender:-

(a) The Tender should be valid for a period of 2 years (up to end of April 2020) after the due date of submission of Tenders. A Tender for a shorter period shall be rejected by the TIA as non-responsive

(b) In exceptional circumstances, prior to the expiration of the Tender validity, the TIA may request the Tenderers to extend the Tender validity for further period as deemed fit. The request and the responses thereto shall be made in writing.

4. Preparation and submission of Tender:-

(a) The Tender prices and other details such as item serial number, BDF item code, product description/specification, packing unit, unit price, manufacturer name and country of origin, shelf life, sterilization method and catalogue number (wherever applicable) etc., should be entered in online tender module. However, the same details must be printed in your letterhead as per the report format provided in online tender system. Any correction and/or interlineations in the printed document will be treated as ineligible. In such incidents the details entered online will be considered as authentic.

(b) All documents/papers should be numbered, signed and sealed by the Tenderer on each page.

(c) The Tender is required to be prepared and submitted in 2 sets (Original + Copy) with the following attachments in Envelop No. 1

i. Price Summary Sheet generated through online tender module

ii. Copy of relevant License/certificate for manufacturing/stocking, selling and distribution (whichever appropriate) of the product quoted duly approved by the Licensing entity for each product quoted as per specification in the tender.

iii. Copy of agent's registration (CR) certificate

iv. Proforma-Invoice on the basis of CIF Bahrain should be attached with each supplier's quotation as an authentic proof for your pricing.

v. List of your principals participated in the tender with their full address, contact details (telephone, e-mail and contact person etc.)

vi. A copy of receipt of tender document fee.

vii. A copy of this terms and conditions, duly signed and stamped below in the designated column, in confirmation of your acceptance to the terms and conditions described herein.

(d) Please submit 2 sets of price summary sheets generated through tender module in Envelop No. 2 (*no any other documents required in Envelop No. 2*).

(e) Catalogues and samples should not be enclosed in either envelops but can be submitted in separate envelop marking BDF item serial number against each item, on or before submission of tender and confirm such details in your tender documents.

(f) Each tender must be enclosed in separate envelops marking the tender title and reference number (envelopes containing all the 3 tenders together are not acceptable and will result in rejecting such tenders)

(g) The sealed tenders as above should be submitted in the office of the TIA up to the scheduled date and time.

(h) Late tenders shall not be accepted.

5. Tender Prices:-

(a) Tender has been called in the standard specifications of the products. However, the Tenderers have the option to quote tender from any manufacturer or brand other than the one listed, provided that such products conforms to the description/specification of each line item in the requirement list.

(b) Tender prices should be in Bahrain Dinars on the basis of delivery to respective Warehouses at BDF Hospital including the approved agent commission and other handling and delivery charges, but excluding customs duty. If required, BDF will provide with customs duty exemption letter per your request upon arrival of the shipment at the port.

(c) Quoted rates are valid up to two years (up to end of April 2020) from the date of signing of contract and shall be firm throughout the course of contract.

6. Opening of Tenders:

a) The Tenders shall be opened at the scheduled date, time and venue by the committee constituted by the Tender Directorate in BDF Headquarters. The Tenderers' representative may attend the Tender opening.

7. Performance Bond Deposit and Award of Contract:-

(a) The evaluation of the product quality, price and other essential criteria are solely abided by the Tender Committee constituted by the BDF Royal Medical Services and shall be considered for award of contract accordingly.

(b) On being informed about the acceptance of the Tender and before signing the agreement, the successful Tenderer shall pay the Performance Bond Deposit equivalent to 10% of the contracted value in the form of Bank Guarantee pledged to BDF Royal Medical Services valid for 2 years from the date of signing of the agreement.

(c) The successful Tenderer shall bound to sign a Purchase Contract after the date of awarding.

(d) If the successful Tenderer fails to execute/sign the contract and / or fails to deposit the required performance bond deposit within the specified time or withdraw their tender after the intimation of acceptance of the tender or owing to any other reasons, their corresponding purchase orders, if any, shall be cancelled besides debarring the tenderer for a period of 2 years.

8. Placement of Purchase Orders and Delivery Requirements:-

(a) The TIA shall place individual Purchase Orders for supply of materials during the period of 2 years from the date of signing of contract with successful Tenderer(s). TIA reserves the right to extend the validity of purchase order further by 3 months on the same rates and terms & conditions of the contract.

(b) The quantity of products given in Tender Requirement list are indicative only. The quantity ordered quantity during the period of 2 years may vary subject to our actual consumption and requirement at the time of ordering. Should there be a minimum value or quantity to be fixed per item or order, then it should be stated in the tender specifically.

(c) The supplier should complete the supply at the BDF Medical Stores, within the delivery period stipulated in the LPO. The materials with expiration period should have at least a minimum of 2/3rd of the shelf life remaining at the time of receipt at consignee's end. In case of supplying items with less than 2/3rd of their shelf life, agents must obtain pre-approval from the concerned warehouse in-charges and accompany such supplied items with a letter of guarantee to replace the quantities which expired before being used, failure to abide these conditions shall entitle the warehouse to reject the supplied goods.

(d) If at any time the Tenderer has, in the opinion of the TIA, delayed the supply of drugs due to one or more reasons related to force Majeure events such as riots, mutinies, wars, fire, storm, tempest or other exceptional events, the time for supplying the drugs may be extended by the TIA at its discretion for such period as may be considered reasonable. However such extension shall be considered only if a specific written request is made by the Tenderer within 7 days from the occurrence of such event. <u>The exceptional cause does not include scarcity of raw material, supply constrain and manufacturing delay etc.,</u>

(e) Suppliers have to provide sterilization certificates released by the concerned manufacturer for all sterilized items.

(f) Delivery of bulk items should be done upon letter/e-mail confirmation in advance to check the availability of space in the warehouse.

(g) Operation manual, data sheet or other product specification/information should be supplied along with the delivery, wherever applicable.

(h) All items should be supplied from the most recent released batches and items with expiry date must be supplied with minimum 2/3rd of shelf life remaining at the time of delivery. Date of production, expiry and batch number should be clearly imprinted on each inner and outer packs.

9. Quality Testing Requirements:-

(a) The BDF Royal Medical Services may sent sample of the products for its testing either to an authorized quality control center or may instruct the local health authority to evaluate/analyze the sample.

(b) If any of the product, supplied by the tenderer, found to be 'Not of Standard Quality' after the delivery, the tenderer should supply the whole batch quantity again irrespective of consumption of that particular batch quantity. The balance stock, if any, should be taken back within 7 days by the supplier at his/her own cost otherwise the concerned warehouse will destroy it and no claim in this regard shall be entertained.

(c) In regards to the implanted products used temporarily or permanently in the human body, approved certification and clinical studies from the country of origin, developed countries and international research centers and conformity certificates and declaration of conformity by FDA and CE must be submitted to show the result of product quality and their safety after being marketed for one year at least.

(d) The Polyvinyl substance used in the manufacture of some medical items must be PVC of medical grade.
Companies shall indicate this fact in their respective bids for these items; the non-conforming bids shall be excluded.

10. Payment Terms:-

(a) The partial or full payment shall be released for the accepted/received materials and upon submission of claim for payment supported by Invoice (in triplicate), original LPO and copy of Material Delivery Note. However, if supplied products are found 'not of standard quality', then the whole payment will be withheld and shall be released only after receipt of replacement of order which were found not of standard quality.

(b) At the time of release of payment, any deduction towards delayed deliveries shall be made from the claim amount.

11. **Penalty Conditions:-**

a) In case the supplier fails to make delivery within the timeframe mentioned in the LPO, BDF Medical Services reserves the right to impose late penalty @ 2% of the LPO value for the first month and 4% for the second month and so on with 2% addition for each subsequent month of delay thereafter up to a maximum period of 6 months.

b) If the delivery not completed by the supplier beyond 6 months of the LPO due date, such LPO may consider termination of the order in part or full. In such case, the performance bond submitted by the Tenderer shall be forfeited to the extent of the penalty value in part of full thereof.

12. **Tender Closing Date:-**

Tender closing date is Sunday 18th November 2018 and to be submitted to the office of the undersigned before 13:00hrs, complying all the terms & conditions mentioned above.

Thank you and look forward to have the pleasure of your participation in the above tenders.

Yours sincerely,

Aysha Adel Al-Baloushi, MPharm, MSc.
Director of Maintenance & Material Supplies

To be filled by the supplier/tenderer

I/We agree to the terms & conditions described above in relevant to the submission of BDF Medical Services Tenders 334, 335 & 336 for supply of Surgical Disposables for the year 2018-2019. I/We do hereby also solemnly affirm and declare, as stated in Clause 2 (c) under condition of this tender, that neither our firm/company nor any of the principal participated in this tender is/are debarred/blacklisted by Government of Bahrain or any other Government or organization in the GCC states and any country in the ME region.

Signed for and on behalf of (Supplier):_____

Name: _____ Date: _____

Company official stamp: _____